

## Education Program FAQs

### [What is the Sugar Museum Education Program?](#)

The Alexander & Baldwin Sugar Museum Education Program, which primarily focuses on the 2<sup>nd</sup> grade, was created in 1990. It is a DOE standards-based program that provides Maui's students with an understanding of the history of the sugar industry and Hawaii's plantation heritage, and how it helped shape our current society. Along with a docent led tour of the Museum, the students participate in hands-on activities outdoors, including tasting ice cake and raw sugar cane, studying artifacts, and playing plantation games. These activities fulfill educational requirements for social studies, math and science.

### [What student groups are served by the Education Program?](#)

Primarily, the Education Program focuses on 2<sup>nd</sup> grade; however, tours and materials can be provided for grades 3-12, too. Groups of adults and seniors are welcome to participate.

### [When is the Education Program available?](#)

The program operates on Tuesdays and Thursdays, 9:15 a.m. to 11:30 a.m., September through May.

### [How do I make a reservation for my school group?](#)

- Call the Sugar Museum office at 808-871-8058
- Email us at [sugarmus@maui.net](mailto:sugarmus@maui.net)
- Have the following information ready:
  - School Name
  - Grade
  - Desired date and an alternate date
  - Your name and/or name of Teacher in Charge
  - School phone number, alternate phone number and email address
  - Approximate number of students
  - Participating teacher's names
  - Number of adult chaperones (One adult per six students is required. More adults are welcome and encouraged)

Ideal group size is 40-60 students per visit day, not including teachers and chaperones. Schools with large grade sizes can break up their visit over several days.

### [When should I make a reservation?](#)

As soon as possible. Reservations are taken beginning in August on a first come first served basis. Don't risk losing the date you want!

### [What happens after I make my reservation?](#)

You will be contacted via phone or email by an Education Coordinator to confirm your visit dates. You will also be sent a "Pre Visit Packet" electronically, which contains all the instructions, forms and materials needed for your visit. We offer a "Lending Kit" you can use in your classroom that contains an informational DVD, plantation clothing and artifacts to prepare your students and build excitement for their visit. A Lending Kit request form is included in your pre visit materials. As your visit date draws nearer, you will be sent a reminder and a "Post Visit Packet" electronically, with fun activities to use when you return to the classroom.

### [How is transportation arranged?](#)

Transportation is arranged by the participating schools. Currently, bus transportation for 2<sup>nd</sup> grade students is subsidized through a generous grant from Alexander & Baldwin, Inc. One bus per school per visit day (**at the lowest rate for your school's area**) is covered on a first come first served basis. A bus subsidy form is included in your pre visit materials, and should be returned to us as soon as possible. Bus parking stalls are available in our parking lot. The capacity of a bus is approximately 60 persons. **Transportation is only subsidized for 2<sup>nd</sup> grade.**

### [What is the cost for the Education Program?](#)

The cost for 2<sup>nd</sup> grade students is \$1 each. Grades 3-12 are \$2 each. Teachers and adult chaperones are admitted free of charge. Transportation for 2<sup>nd</sup> grade students is subsidized by a generous grant from Alexander & Baldwin, Inc.

### [What payment methods are accepted and when do I pay?](#)

Payment is made to the front desk on the day of your visit. If your school requires an invoice, we will bill your school after your last visit day. Cash, check, Visa and MasterCard accepted.

### [How many chaperones do I need to bring for my school group?](#)

- One adult per six students is required, however, more adults are welcome and encouraged.
- Teachers are considered chaperones during your visit.
- Chaperones are arranged by the participating school.
- Chaperones are expected to familiarize themselves with the activity stations, supervise their group, and conduct activities at the outside stations by following instructions provided and sharing information with the students.
- Cellphone use and texting are prohibited during the program, except in the case of an emergency. Phones may be used to take pictures.
- Chaperones may not bring other children, such as infants and toddlers, or younger siblings.

Failure to abide by the required chaperone ratio may result in your group being turned away at the door. **Students must remain with their chaperones at all times during the program. Failure to adequately supervise your group may result in your dismissal from the program.**

### [Can we bring lunch to the Museum?](#)

Yes. We recommend you stay for lunch after your visit. We have five picnic tables on the grounds, and you are welcome to bring extra mats for sitting on the grassy areas. There is a holding area for lunch boxes and packs.

### [What happens if I need to cancel or reschedule my visit?](#)

Notify us as soon as possible if you need to cancel your visit. We will make every attempt to reschedule your visit if needed. Consequently, there are no covered areas in case of rain. We will notify you by 8 a.m. on the day of your visit if we need to reschedule your group due to the weather. Again, we will attempt to reschedule your visit at that time.

### [Can I visit the Museum prior to my school's program date?](#)

Yes. We encourage you to familiarize yourself with our Museum, grounds and program. Please call to make an appointment for a pre visit at 871-8058, or email us your request at [sugarmus@maui.net](mailto:sugarmus@maui.net)

### [What can I expect on the day of my visit?](#)

It all begins at 9:15 a.m. with your arrival. You will be greeted by an Education Coordinator. Your students and chaperones will assemble at the entrance and divide into groups based on the nametags that are included in your pre visit packet. If you do not use the provided nametags, you will need to divide your students into 6 groups upon arrival. The Education Coordinator will give you an overview of the program and review the rules and conduct expected of your group. You will then deposit your belongings in a designated area, pay admission fees to front desk, and your groups will go to their stations and begin at 9:30 a.m. The groups will rotate to another activity station every 20 minutes. The program ends at 11:30. You are welcome to have lunch on the grounds afterward if you like.

### [I am not an Educator. Can I still participate in the Education Program?](#)

Yes. We offer tours and educational materials for upper grades and adult groups. Ideal group size of 25 or more is recommended. Fees are determined by group size. Transportation is not provided or subsidized for non-school groups.